

# NAENAE COLLEGE BOARD OF TRUSTEES

## Minutes of the Board of Trustees Meeting

Thursday 27 June 2024 at 6.30pm

**Present:** Karen Shepherd (Deputy Chair), Milica Zivanovic (Presiding Member), Loudeen Parsons (Parent Representative), Kamaia Renata (Staff Representative), Chris Taylor (Principal), Finn Bowbyes (Student Representative)

**Apologies:** Derek Saumolia (Parent Representative), Taneora Ryall (Parent Representative)

**In attendance:** Nadine Bowen (Board Secretary)

### 1. Welcome

Kamaia opened the meeting with a karakia.

### 2. Student Representative Report

Report was read and received.

*Moved that the Board accepts the Student Representative Report.*

F Bowbyes / K Renata

### 3. Staff Representative Report

Report was read and received.

Karen proposed and the Board agreed to pay for a morning tea for the staff at the end of the term.

*Moved that the Board accepts the Staff Representative Report.*

K Renata / L Parsons

### 4. Principal's Report

Report was read and received.

*Moved that the Board accepts the Principal's Report.*

C Taylor / F Bowbyes

### 5. Sub-committee reports

The reports were received and read.

The Board discussed the quote for the replacement of the school's entire security camera network.

*Moved that the Board accepts the Alliance Fire and Security quote for \$77,831.76 to replace the security cameras for the whole school.*

C Taylor / K Shepherd

Quotes from two suppliers of office furniture for the new admin block were discussed.

*Moved that the Board accepts the Officemax quote for \$61,000.00 for furniture for the new admin block, including delivery and installation.*

C Taylor / K Shepherd

The Board discussed the Draft Audit Report from Moore Markhams Wellington. The report was accepted and noted.

*Moved that the Board accepts the Draft Audit Report as final.*

C Taylor / F Bowbyes

**6. Minutes of the previous meeting**

*Moved that the Board accepts the minutes of the May 2024 Board meeting as a true and accurate record.*

K Shepherd / F Bowbyes

**7. Correspondence**

Various correspondence received in the Board email inbox was discussed. The Board approved Chris and Nadine responding to the correspondents on the Board's behalf.

**8. PEB**

*Moved that the Board goes in to Committee at 7:51pm.*


K Shepherd / C Taylor

The Board moved out of Committee at 8:25pm.

**9. General Business**

- a) Board to discuss NZSTA suspension training follow up at next meeting.

Meeting concluded at 8:32pm with a karakia.

Signed:  Date: 25/07/24