

NAENAE COLLEGE BOARD OF TRUSTEES

Minutes of the Board of Trustees Meeting

Thursday 7 November 2024 at 6.30pm

Present: Milica Zivanovic (Presiding Member), Karen Shepherd (Deputy Chair), Derek Saumolia (Parent Representative), Tāneora Ryall (Parent Representative), Kamaia Renata (Staff Representative), Chris Taylor (Principal), Finn Bowbyes and Liana Fecteau (Student Representative), Zinh Yee Liew (Co-opted), Daniel Bowbyes (Co-opted)

Apologies: Loudeen Parsons (Parent Representative)

In attendance: Nadine Bowen (Board Secretary)

1. Welcome

Chris opened the meeting with a karakia. Milica welcomed Liana Fecteau, the new Student Representative.

Milica raised a conflict of interest and asked that we update the Conflict-of-Interest Register. Tāneora also raised a conflict for registration. Nadine will update the register.

2. Principal's Report

Report was read and received.

Kamaia expressed relief at the low turnover of staff. Those that are leaving, are leaving for good reasons (travelling and study).

Finn asked for the feedback from teachers on the change to 60 minute periods. It was acknowledged that it will be an adjustment for everyone.

The attendance statistics are good to see. Attendance will soon be a mandatory standing item for the Board.

Daniel passed on positive senior prizegiving feedback to Chris.

Moved that the Board accepts the Principal's Report.

C Taylor / K Renata

Milica asked the members to introduce themselves to Liana.

3. Staff Representative Report

Report was read and received.

On behalf of the staff, Kamaia thanked the Board for the morning tea, it was very much appreciated. Sharing food is meaningful and a good way for the staff to bond.

Zinh asked whether Prize Giving can be held on a different day of the week. Wednesdays are often busy with sport. A different day can definitely be considered and Chris thanked Zinh for making him aware of the clash.

Finn said that it was good to see the guidance team (not just Kamaia) out and about talking to students.

Moved that the Board accepts the Staff Representative Report.

K Renata / F Bowbyes

4. Student Representative Report

Report was read and received.

Tāneora thanked Finn for covering the senior formal in his report.

Daniel asked about the scheduling of derived grade exams. Chris confirmed that the government dictates when the CAAs are held which then has the knock-on effect of when the derived grade exams are scheduled.

Moved that the Board accepts the Student Representative Report.

F Bowbyes / T Ryall

5. Sub-committee reports

Resource Committee

Chris summarised the Resource Committee meeting and updated the Board on the works taking place at the school.

Chris will be bringing the draft budget to the next meeting.

Moved that the Board accepts the Resource Committee Report.

C Taylor / M Zivanovic

6. Minutes of the previous meeting

Moved that the Board accepts the minutes of the August 2024 Board meeting as a true and accurate record.

M Zivanovic / K Shepherd

7. Correspondence

No correspondence.

8. PEB

Moved that the Board goes in to Committee at 7:15pm.

M Zivanovic / T Ryall

The Board moved out of Committee at 8:30pm.

9. General Business

- a) SchoolDocs policies for review. Action for Nadine to draft a list of the policies and their review dates for the Board to assign responsibility to each.
- b) The Board voted and it was unanimous, to agree and sign the Living Wage pledge.
- c) The Board approved a farewell dinner and gift for SNU staff. Chris to set a date ASAP and let the Board know so they can attend.
- d) Finn thanked the Board for a great year as student rep.

Meeting concluded at 8:55pm with a karakia.

Signed: 

Date: 28/11/2024