

NAENAE COLLEGE BOARD OF TRUSTEES

Minutes of the Board of Trustees Meeting

Thursday 28 November 2024 at 6.30pm

Present: Milica Zivanovic (Presiding Member), Karen Shepherd (Deputy Chair), Derek Saumolia (Parent Representative), Loudeen Parsons (Parent Representative), Kamaia Renata (Staff Representative), Chris Taylor (Principal), Liana Fecteau (Student Representative), Zinh Yee Liew (Co-opted), Daniel Bowbyes (Co-opted)

Apologies: Tāneora Ryall (Parent Representative)

In attendance: Nadine Bowen (Board Secretary)

1. Welcome

Loudeen opened the meeting with a karakia. Milica welcomed all those in attendance. Milica reviewed and added to the conflict-of-interest register.

2. Principal's Report

Report was read and received.

The Board discussed at length the latest version of the budget. It is not perfectly clear, the affect the change of management of the SNU will have on the income (will go down) and expenses. Alternative Education/HVAC sits separately in the budget.

Karen asked that there be a written agreement/MOU around oversight and delegated authority of Lyriks/HVAC. Justin will be asked to attend a Board meeting early next year.

The intention is to review the budget again in March once the roll return has been done.

Chris discussed the 'wish list' expense items for 2025. The Board agreed it was good to understand what will be one-of costs and what will be ongoing from the 'wish list' expenses and how they link to the strategic plan (what will produce results immediately versus longer term benefits).

The extra Teacher Aides align with the strategic plan. The Board approved the additional Teacher Aides for the next two years and to review at the end of 2026.

Milica to speak to Clare for clarification of some of the budget figures and once this has been done, the budget will be re-circulated by email to the Board (within one week). The Board will be asked to submit their approval within three days.

Moved that the Board employs three Teacher Aides for two years (2025 and 2026) at an approximate cost of \$300k.

C Taylor / L Parsons

The Board voted and approved in principle the Community Hub trial, the new signage and the maintenance and upgrade of the Marae roof. As these projects are scoped and

developed and costs are defined, Chris will bring the detail of these projects to the Board for final review and approval.

C Taylor / M Zivanovic

Moved that the Board accepts the Principal's Report.

C Taylor / K Shepherd

3. Staff Representative Report

Kamaia gave a verbal report.

On behalf of 26 staff, Kamaia thanked Chris and SLT for supporting their attendance at the hiko.

Kamaia discussed with the Board, support and professional development for guidance staff that are dealing with an increase in student crisis/incidents.

Staff are going really well. 19 staff helped with the Senior Graduation event. Some staff are socialising together outside of school/work.

Moved that the Board accepts the Staff Representative Report.

K Renata / C Taylor

4. Student Representative Report

Report was read and received.

Moved that the Board accepts the Student Representative Report.

L Fecteau / M Zivanovic

5. Sub-committee reports

Resource Committee

The Resource Committee notes were read and received.

Karen moved Daniel be appointed the Chair of the Resource Committee from 2025. Milica seconded and the Board approved.

Zinh will be added and included into the Marae Committee.

Moved that the Board accepts the Resource Committee Report.

K Shepherd / D Bowbyes

6. Minutes of the previous meeting

Moved that the Board accepts the minutes of the October 2024 Board meeting as a true and accurate record.

M Zivanovic / Z Yee Liew

7. Correspondence

No correspondence.

8. PEB

Moved that the Board goes in to Committee at 8:45pm.

M Zivanovic / D Saumolia

The Board moved out of Committee at 9:41pm.

9. General Business

- a) Chris is away for four weeks in January 2025. Alex will provide cover as required.
- b) The Board approved the change in IT service provider from Norrcom to AISCorp.
- c) The Board approved the funding applications as provided by Yvonne. Karen will sign these electronically and Nadine will ensure the proper process is followed. Zinh volunteered to be signatory for funding applications moving forward.
- d) SchoolDocs discussion will be had at a later date.

Meeting concluded at 10:30pm with a karakia.

Signed: *Milica Ivanovic* Date: *4 March 2025*

