

Naenae College

Financial Hardship Device Term Loan Agreement

This document is an agreement between Naenae College and the Parent/ Guardian regarding the rental and use of a school-owned device for their student.

Financial hardship considerations for a loan device can include situations where a family cannot afford a personal digital device without compromising basic living necessities. This can include households relying on benefits, those qualifying for Community Services Cards, or families experiencing sudden income loss, severe medical expenses, or emergency housing situations. It also encompasses compounding family circumstances, such as multiple school-aged children requiring devices simultaneously or students living under the care of Oranga Tamariki or wider whānau support networks. Naenae College will consider all factors to ensure that a lack of financial resources does not create a barrier to a student's digital inclusion and academic success. If you have any questions regarding your eligibility for a financial hardship device, please contact the kura at operations@naenae-college.school.nz

1. Parties and Equipment Description

This Agreement is entered into this Term and between the parties listed below:

<u>Entity/Person</u>	<u>Address/Contact</u>	<u>Device</u>
Naenae College	Naenae College 910 High Street Avalon Lower Hutt 5010 04 567 7175 admin@naenae-college.school.nz	
Parent/ Guardian's Name: _____	Parent/ Guardian's Address: _____ _____ _____ Parent/ Guardian's email address: _____ Parent/Guardian's phone number: _____	Device: Printed Sticker here
Student's Full Name: _____	Student ID Number: _____ Student LAR: _____	Charger Accessory: Printed sticker here

2. Lease Term and Financial Obligations

- This Agreement covers Term _____ 2027.
- Security/Damage Bond: \$100 charged on the student's account, which may be used in the case of repairs or replacement of the device.

3. Parent and Student Responsibilities

- The parent and student understand the device is owned by Naenae College.
- The student will care and protect the device from damage, and make sure it is charged before they come to school each day.
- If there is any problem or damage to the device, the student must tell the Resource Coordinator as soon as possible.
- The Resource Coordinator may take the device from the student to assess and repair the device. If possible, another device will be given.

4. Acceptable Use and Network Access

The issued device must be used by the student for their education at Naenae College. The student will follow the Naenae College Digital Technology and Online Safety Policy and the BYOD Policy. The Parent and User are expected to read, understand and sign the BYOD Policy.

BYOD Policy signed and returned:

YES

NOT YET

4.1 Network and Software

- Network Use: When on school grounds, the device must only be connected to the Naenae College Wi-Fi. The College has enrolled the device to ensure appropriate filtering and content blocking for cybersafety.
- Prohibited Use: The device must not be used for engaging in harassment or bullying, as well as illegal or inappropriate content or activities. This includes making unauthorised recordings (audio or video) of teachers or classmates.
- Sharing: The device is only for the student that signed this document to use. It may not be loaned to other students or family members.

5. Termination and Return

- At the end of the Term, the student must return the device and charger to the Naenae College Library Office.
- If the device is not returned or is damaged. The College will contact the Parent/ Guardian by email to replace the device.
- If the student unenrolls from Naenae College, the Device must be returned to the Resource Coordinator. Failure to do so may result in a full replacement charge.

6. Signatures

- By signing below, the Parent/ Guardian and student have read, understood, and agreed to the Device Term Loan Agreement.

<u>Role</u>	<u>Signature</u>	<u>Name (Print)</u>	<u>Date</u>
Parent/Guardian	_____	_____	_____
Student	_____	_____	_____