NAENAE COLLEGE BOARD OF TRUSTEES
Minutes of the Board of Trustees Meeting
Thursday 1 October 2026 at 6.30pm

Present: Hoani Smith (Presiding Member) Daniel Bowbyes (Parent Representative), Milica Zivanovic (Parent Representative), Kai Khaw (Co-opted Member), Chris Taylor (Principal), Rebekah Gaffney (Staff Representative), Keira Harrison and Reagan Cronje (Student Representatives)

Apologies: Kelly Palmer (Parent Representative), Arif Ali (Parent Representative), Whetū Campbell (Co-opted Member), Jackie Schrijvers (Board Secretary)

In attendance: Nadine Bowen (Minute Taker)

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1 Welcome

Hoani opened the meeting and welcomed all those in attendance individually. The Board were introduced to Reagan Cronje, the newly elected Student Representative.
Daniel shared a Karakia.

Conflicts of interest were raised with two separate matters up for discussion in PEB. Rebekah and Nadine would step out for these matters respectively.

Milica arrived at 6:36pm and advised that she would need to leave the meeting at 8pm.

2 Principal's report

Received and read.
Chris gave more detail on the accelerated BYOD programme and the Board shared their support of the acceleration. Students having their own device will support learning from home.

The review of the cell phone policy is undergoing. Any changes will require commitment from the teachers to fully support enforcement.

Chris briefly updated the Board on the Capital Works project, attendance statistics and that the school is still waiting to received ERO's report.

Moved that the Board accepts the Principal's September 2026 Report.
C Taylor / K Harrison

3 Staff Representative Report

Received and read.
The Board agreed it was great to see the number of events that have taken place. Rebekah highlighted feedback from one of the recent speakers, Thomas Coppell, ex Naenae College student. Thomas was impressed with the evident progress within the kura with regard to the growth and acceptance of the Rainbow Club.

Moved that the Board accepts the Staff Representative's September 2026 Report.
R Gaffney / C Taylor

4 Student Representative Report

Received and read.
Keira highlighted from her report, the Pasifika and Māori Success Evenings and the Te Ha Pūoro Concert. It has been a busy month but there is still a feeling of calm within the kura.

Moved that the Board accepts the Student Representative's September 2026 Report.
K Harrison / M Zivanovic

5 Sub-Committee Reports

Resource Committee
Daniel summarised the Resource Committee meeting minutes.

Moved that the Board accepts the September 2026 Finance and Resource Committee meeting minutes as a true and accurate reflection of the meeting.
D Bowbyes / C Taylor

Marae Committee
The Marae Committee Hui minutes were read and noted.

Health and Safety Committee
No meeting held in September. Next meeting will take place in the first week of Term 4.

Chris raised the Police Vetting process for the Roofing Project contractors. Two vetting checks have come back 'with results' of concern.
The Board discussed and agreed to allow the one contractor with the specialised expertise in asbestos removal to work onsite as a backup holiday cover only when the school is closed for instruction and there are no students or staff onsite. Holmes Construction must provide the dates and duration for when this contractor is working on Naenae College grounds.

6 Minutes from the previous Meeting

Received and read.
Amendment to include a macron in the name of Co-opted Member Whetū Campbell.

Moved that the Board accepts the Minutes of the August 2026 Board meeting as a true and accurate record, subject to the amendment.
H Smith / K Harrison

7 Correspondence

No correspondence was received.

8 PEB

Moved that the Board goes into Committee at 7:28pm.
H Smith / C Taylor

The Board moved out of Committee at 9.21pm.

9 **General Business**

- Uniform Survey Analysis Report presented by the Keira and discussed with support from the Board. Keira will continue with the project and gathering more student voice and will work with Reagan as the new Student Representative.

- Grant Funding applications:

It was resolved that a request be made to Pelorus Trust for Adult ESOL trip to NZ Parliament for the amount of Three Hundred and Eighty Dollars ($380.00).

H Smith / C Taylor

It was resolved that a request be made to Pelorus Trust for the purchase of Sewing Machines for the amount of Three Thousand Two Hundred and Ninety Four Dollars ($3,294.00).

H Smith / C Taylor

The meeting closed with a Karakia at 9:43pm.

Signed: _____ Date: 29/10/26